



SEDBERGH SUMMER COURSES 2019 - TERMS AND CONDITIONS

BOOKING AND PAYMENT:

Receipt of the online booking form will be confirmed by automatic email, after which all details will be processed. Bookings will only be confirmed on receipt of full payment, and once availability has been checked. Bookings and payments must be made by persons over 18 years of age. All course information will be available via the website six weeks prior to the course start date.

ACCOMMODATION:

The majority of accommodation at Sedbergh School is in single bed rooms, with a small number of multiple bed rooms. Many parents make requests for their children to share rooms. Occasionally this is possible, but more usually they are placed in adjacent rooms on a best endeavour basis. **NB: All room requests must be specified at the time of booking.**

TIMETABLE:

Course participants are expected to attend all timetabled activities unless there is a valid reason for absence (such as illness). Regular roll calls will be taken, and course participants must remain in their accommodation once evening roll call has been taken.

WELFARE:

Safety and security of all participants is of utmost importance. Sedbergh School and Sedbergh School Developments Limited (SSDL) are committed to safeguarding and promoting the welfare of young people.

BEHAVIOUR:

Sedbergh School (SSDL) reserves the right to send anyone home who demonstrates thoroughly unreasonable behaviour. This is designed to enhance the overall experience for everybody taking part.

PHOTOGRAPHS:

Names and photographs of participants may be taken and used for marketing purposes. Any objection to this must be sent in advance in writing, addressed to the School Events Manager, clearly stating the name of the child involved and dates of the course.

MEDICAL ATTENTION:

First aid cover is available on site and minor analgesics may be dispensed unless written objection is received in advance. When completing the booking form you are agreeing to treatment if required. Further treatment would be carried out at a local Medical Centre and in the case of an emergency any medical treatment deemed necessary, on the advice of a qualified medical practitioner, will be provided for your child/ward. We will always try to contact a Parent/Guardian before any treatment is administered.

It is vital that we are aware of all up to date medical and dietary information for all course participants. Updated information must be forwarded in writing if any changes occur following the completion of the booking form.

SAFETY:

Regulations made for the safety and comfort of course members must be observed. Course participants must follow any emergency procedure, such as a fire drill, as directed by Course staff.

PERSONAL LOSS OR INJURY:

Sedbergh School (SSDL) cannot accept responsibility for any personal loss or injury sustained by participants in the Sedbergh Summer Courses. Cash, bank cards, electronic games, i-pods, cameras, valuable mobile telephones or watches etc remain the owner's responsibility should they be brought on site. It is strongly suggested that valuable items are left at home, or are covered by an insurance policy.

INSURANCE:

Course participants are encouraged to take out holiday and medical/accident insurance to cover injury or sickness during or prior to the course.

CANCELLATION:

Sedbergh School (SSDL) reserves the right to cancel the course up to seven days before the start date. A complete refund of the fee will be given or an alternative course at a later date will be offered.

Should unforeseen circumstances prevent a Course Director or Coach from being present, they will be replaced by a suitably qualified and experienced alternative.

If you wish to cancel your course booking you must inform us in writing immediately. Cancellations are subject to the following charges:

Over 30 days before start date = Full refund less £50.00
30 - 15 days = 50% charge
8 - 14 days = 75% charge
0 - 7 days or during the course = 100% charge

SMOKING:

Sedbergh School is a non-smoking campus and all visitors are kindly requested to comply with this regulation

We may process information for carefully considered and specific purposes which are in our interest and enable us to enhance the services or information we provide. We will never sell your data and we will keep your data safe and secure.

"We" includes Sedbergh school, the Charity, it's charitable and all trading subsidiaries.

If you do not wish to receive any further communications from us, please contact the Deputy Bursar (Compliance), Sedbergh School, Malim Lodge, Sedbergh LA10 5RY.

We recommend you understand our [Privacy Notices](#) that can be found on our website (<http://www.sedberghschool.org/senior/Privacy-Policies>) or by request from the Deputy Bursar (Compliance), Sedbergh School, Malim Lodge, Sedbergh LA10 5RY.